

**2018 Saxonburg Festival of the Arts
Crafter Vendor Information and Rules
September 8 & 9 , 2018**

Eligibility: Open to artisans who make and sell their own craft. Demonstration of your craft would be a welcomed addition to the festival. Non-Profit & Commercial entities will be permitted in designated areas. Saxonburg Festival committee members are solely responsible for the selection of festival participants and their booth locations.

****No vendor is given exclusivity.****

Facilities: Roebing Park, Cooper Hall & Main Street. Electrical hookups are limited to Roebing Park & Cooper Hall ONLY for demonstrating and displaying crafts, with no guarantee of availability. No radios or televisions.

Date/Hours: Saturday, September 08, 2018, 10:00 am – 6:00 pm
Sunday, September 09, 2018, 12:00 pm – 5:00 pm

Your booth must remain open for the designated hours of operation.

Crafter/Vendor Fee Schedule (per space basis):
Roebing Park: \$125.00
Cooper Hall: \$175.00
Main Street: \$70.00

ALL RENTAL SPACES ARE 10x10 PER ABOVE FEES

Payment Schedule: Full payment with application.

Cancellation Policy:

1. **Prior to August 1, 2018: Full Refund**
2. **After August 1, 2018: NO REFUND**

Application & Check: Mail signed application and check to: SHRC
Attn: Tom Knights
P.O. Box 150
Saxonburg, PA 16056

Contact Person: Tom Knights
saxonburgcooperhall@gmail.com Ph: 724-352-1400 ext. 3

The application is a contract between the craft vendor and SHRC for exhibiting at Saxonburg Festival of the Arts. Upon acceptance, craft vendors will be held to the rules & guidelines listed in this contract. Please read carefully and retain a copy of the application/contract and the conditions of the festival for your records.

SAXONBURG HISTORICAL & RESTORATION COMMISSION

Saxonburg Festival of the Arts

September 8th & 9th , 2018

SHRC USE ONLY

Check # _____

Check Amt _____

Location # _____

Date _____

ALL VENDORS (PROFIT & NON-PROFIT) MUST SUBMIT APPLICATION

****SHRC RESERVES THE RIGHT TO REJECT VENDORS****

Name _____ Ph# (Day) _____ Ph# (Eve) _____

Address _____

City _____ State_ Zip_____

List Art/Craft _____ Email _____

(MUST LIST ITEMS FOR SALE, USE BACK OF FORM IF NECESSARY)

Main Street: \$70.00 / space

Park Fees: \$125 / space

Cooper Hall Fees: \$175.00 / space

ALL RENTAL SPACES ARE 10x10 PER ABOVE FEES.

Single-day exhibitors will be located on Main Street only

**Please make check payable to: SHRC and return with this form (NO LATER THAN JULY 15, 2018) to:
SHRC ATTN:TOM KNIGHTS PO BOX 150 SAXONBURG, PA 16056**

New Crafter Prior Year Participant Prior Space # _____

****Not guaranteed, previous participants given priority****

****ALL NEW CRAFTERS MUST SUBMIT PHOTO OF CRAFT WITH APPLICATION****

Have you participated in the Crafter's Exhibit in the last 2 years? Yes No

*If you have participated in the Crafter's Exhibit in the past, photo submission is not necessary.

- **MAIN STREET VENDORS: SPOTS WILL BE ASSIGNED. YOU DO NOT NEED TO ASK PERMISSION FROM PROPERTY OWNERS.**
- Access to electricity is limited (Park & Cooper Hall ONLY) and no guarantees are made for availability. If electricity is available, it is for demonstrating & displaying crafts ONLY. No radios or televisions, etc.
- Responsible to provide your own tent, tables, chairs, displays, extension cords, etc. All booths must remain at the site for the entire Festival, RAIN or SHINE!
- You will be notified by mail prior to the Festival of your booth number and location confirmation.

- I understand the SHRC is NOT responsible for any loss or damage to my exhibit or myself.
- \$35 return check fee. No post-dated checks accepted.

I agree to the terms and conditions outlined by SHRC:

Signature: _____ Date: _____